

**NAVDEEPAK MISHRA**

---

**[mishranavdeepak@gmail.com](mailto:mishranavdeepak@gmail.com)**

RE: Enthusiastic and Hard-Working, Civil Engineer

Dear Recruiter,

Please look at my attached resume for a detailed look at my skills and experience. Here's a snapshot of what I have to offer.

My educational background has prepared me for the role of civil engineer. My study of B. Engineering in civil has given me a solid background so that I can perform site executing, planning, and organizing. I am eager to contribute my enthusiasm and up-to-date skills to a team.

I am very interested in meeting to review your needs and possible solutions I could bring to the table. I'd be happy to provide greater detail about my skills and experience during an interview. Please call me at your earliest convenience.

I would greatly appreciate the opportunity to work with and learn from you and your talented team. I look forward to speaking with you soon.

Sincerely,

**Navdeepak mishra**

## Navdeepak Mishra



Plot No. 79, R.S No. 71/1  
Meghapar Kumbhardi Anjar  
Kachchh Gujarat 370110

Phone: 834-7276-598  
[mishranavdeepak@gmail.com](mailto:mishranavdeepak@gmail.com)  
[linkedin.com/in/navdeepak-mishra-410b95137](https://www.linkedin.com/in/navdeepak-mishra-410b95137)

### Professional Summary

---

Industrious Civil Project Manager who efficiently manages various civil construction projects. Adept at ensuring compliance with local state and federal engineering and construction guidelines. **Specialize in meeting deadlines and ensuring compliance with safety standards.** Highly skilled and resourceful Civil Engineer with excellent record of cost-effective project completion. Able to function effectively as an independent worker or as part of a team.

### Education

---

Institute of Infrastructure Study Constructions Management ( <b>Pune</b> ) Mentored by <b>NICMAR</b> <b>PGDM in Project management</b>	Completed: July 2021
Gujarat Technological University (GTU) <b>Bachelor of Civil Engineering</b> Cumulative GPA: 8.04/10	Completed: June 2017
Gujarat Technological University (GTU) <b>Diploma in Civil Engineering</b> Cumulative GPA: 6.58/10	Completed: April 2013
G.S.H.S.E. Board <b>Matriculate</b> Percentage: 64.62	Completed: May 2008

## Projects Completed

---

- Ongoing Industrial project for client of **Lens kart, INOX AP, Tasty Bite, SAVW**.
- Industrial project **30MW Power plant by Thermax Engineers** at SAJ Industries Ltd. Gandhi Dham.
- Industrial project of **Kutch Chemical Pvt ltd Gandhi Dham** of sulphuric acid plant, ACC building, Turbine building etc.
- Industrial projects of Surf excel easy wash of **Unilever Ltd**.
- Industrial project of **Coca cola** in Bhopal unit.
- Paver blocks road construction of Gandhi Dham Municipality project.
- Industrial projects of **warehouses** from **Shree Soaps & chemical industries**.
- Industrial projects of manufacturing plants of **Ashapura group** of companies in Gujarat state.
- Industrial projects of the textile in Gandhi Dham City of **Welspun** groups.

## Skills / Strength

---

- Computer: Working knowledge of Engineering software's, AutoCAD, Microsoft Office Word, Excel, and PowerPoint. Also practising on **MSP**.
- Language: Fluent in Hindi, Gujarati, English.
- Technical: Execution, **Planning, Budgeting, W.B.S, Gant bar chart, Schedule, Billing & estimating**, Executions etc.
- Soft Skills: Interpersonal Skills, Team spirit, social grass, Negotiation skill, Time management.
- Strength: Flexibility and Adaptability, Creativity.
- Weakness: Sensitive, sharing responsibility, Taking on risks.

## Work Experience

---

### Think Tank Engineering Pvt Ltd.

Site: Bhi wadi (Lens kart)

Duration: - Oct 2022–

Present

P.M Civil (Project Management)

- Activity & Resources planning.
- Prepare project BOQ and negotiation with vendor for finalization of project.
- Work with budget department to determine estimated operations expenses.
- Track the delivery of all project-related materials.
- Vendor searching & onboarding, item rate contracts.
- Monitoring progress and sharing DPR, WPR respectively to client & H.O
- Managing reports & important documentations.

### Shree Krishnanand Infrastructure & Developers Pvt Ltd.

Gandhi Dham, Gujarat India.

Duration: - Dec 2019 – Oct 2022

Project Manager

- Completely responsible for the success of a construction project.
- To oversee every aspect, including the planning, execution, billing, Estimation, monitoring, Schedule, and closure.
- Schedules, plans, and oversees the entire program of work.
- Plans, organizes, and coordinates planning activities for cost optimization.
- Ensured conformity to building plans and design layouts while maintaining safe and productive construction sites.
- Managed an on-site workforce of over 150 employees, including engineers, steel workers, and labourers.

### Shree Soaps & Homecare Industries

Gujarat India

Duration: - Sept 2018 – Nov 2019

Project Engineer

- Accountable for the overall **planning** & Execution of Surf Excel Easy Wash project of Hindustan Unilever Silvasa (DNH).
- Defined, Scheduled, Allocated and Managed Resources Required for the Completion of Project.
- As a Project Engineer, responsibility included the overall **technical planning** & **Scheduling** and **preparing BOQ** of the Project.
- Maintained the Safety at site & all documents related to the projects.
- To Check **Vendors Bills & Negotiation** with vendors with releasing the P.O

**Parabuild Engineers**  
**Gujarat India.**  
**Site Engineer**

**Duration: - July 2017 – Aug 2018**

- Outlined structural mechanisms and tracked project progress.
- Coordinated with client vendors and outside contractors.
- Planning of labours and resources for complete the project.
- Scheduling of activities for complete the same within time frame.
- Project of Coca – Cola Bhopal Unit for construction of compound wall.

**Parabuild Engineers – Gujarat India.**  
**Site Supervisor**

**Duration: - June 2009 – June 2014**

- Conducted Project Monitoring to ensure Quality Construction and Safety.
- Successfully Implemented Project Cost Control Procedures and Monitoring.
- Adjusted Work Schedules as needed to meet all Project Deadlines.
- Read Blueprints and Plans and communicated them to Workers.
- Managed Construction Progress while validating that work is done on time and according to Quality Standard.

#### **Personal Details**

---

- Date Of Birth : 1st July 1993
- Marital Status : Married
- Languages : English, Hindi & Gujarati.
- Nationality : Indian.
- International Passport : Yes

#### **References**

---

References will be provided on request.

I hereby declare that the above-mentioned information is true to the best of my knowledge.

Place: -

Date: -

(Navdeepak S Mishra)

### **OUR CLIENTS**

