

ANUJ KUNTAL

B-915, Vivanta Appartments, Shrinathpuram
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CAREER OBJECTIVE

To obtain a position that will enable me to use my organizational skills, knowledge and ability to work well with people.

EXPERIENCE

- Systematic Hydrocarbon Services Pvt. Ltd.** **19/08/2018 - Present**
Project Engineer
 - Maintaining safe and clean working environment by enforcing procedures, rules, and regulations.
 - Maintaining project schedule by monitoring project progress; coordinating activities; resolving Problem.
 - Controlling project plan by reviewing design, specifications, plan and schedule changes Recommending actions
 - Determining project schedule by studying project plan and specifications; calculating time requirements; sequencing project elements.
 - Developing project objectives by reviewing project proposals and plans; conferring with management.
 - Maintaining daily site progress report and equipment report.

- Innovsource Services Pvt. Ltd.** **08/03/2017-30/06/2017**
Business Development Executive
 - Lead Generation by cold calling and field visits.
 - Maintaining fruitful relations with present customers.
 - Identifying Potential customers.
 - Maintaining Sales report in MS Excel.
 - Preparing presentations for company and clients.

- Kota Super Thermal Power Station** **June 2015-July 2015**
Intern
 - Understanding the Mechanical commodities and their working.

- Ambuja Cements** **June 2014- July 2014**
Intern
 - Understanding the use and processing of Conveyor Belt.

EDUCATION

- ASTS Global Education, Hyderabad** **March 2018**
PG Diploma- Oil & Gas Piping Engineering Design & Analysis with 85%

- Amity Business School, Jaipur** **June 2017**
MBA (Operations Management and Marketing) with 8.28 CGPA

- Amity School of Engineering & Technology, Jaipur** **June 2017**
B. Tech (Mechanical & Automation Engineering) with 8.28 CGPA

TECHNICAL SKILLS

- MS Office
- Auto CAD
- Plant Design Management System (PDMS)
- CASEAR II
- Primavera P6

PROJECTS

- **Project Trainee** **2 weeks**
 - Pipe modelling and Stress analysis of Al-Wakrah Stadium, Qatar on CAESAR II at IIPED Engineering Services Pvt. Ltd.
- **GSM based Fore Fighting Robot** **1 month**
 - A 4 wheeler vehicle connected with a mobile phone which can be controlled using another mobile phone by simply calling the connected device.

INTERESTS

- Gymnasium
- Cooking
- Cricket
- Playing Congo
- Bike Riding
- Running Marathons

ACTIVITIES

- Successfully conducted a Workshop on Gear Manufacturing.
- Attended a workshop on "Systematic Investment Planning" powers by Zerodha Jaipur in 2016.

PERSONAL STRENGTHS

Self-motivated, Team Player, Optimistic, Smart Worker, Resilient.

PERSONAL PROFILE

- Date Of Birth : 15-08-1994
- Marital Status : Unmarried
- Nationality : Indian
- Languages Known : Hindi, English, German (Elementary)

REFERENCE

Anita Kuntal - "INVATO Travles, Pune"

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